

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professionals for the following position in the area of **Logistics, Communications & Marketing** based in **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Wing Head – Outsourced Services (VP / SVP)
	Reporting to	Divisional Head – Bank Services
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC of Pakistan • Candidates having a Master’s degree and / or relevant diploma / certification(s) would be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 10 years of relevant experience, out of which at least 04 years as Head of Department / Leading role in Outsourcing Management or in a related field
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Good analytical thinking with strong business acumen and problem-solving skills • Ability to work effectively and manage time efficiently, particularly when under pressure and dealing with work related ambiguities & conflicts • Excellent written & verbal communication with good interpersonal skills • Strong people management skills • Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint)
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To maintain engagement and relationship management of Outsourced Service Providers (OSP) • To supervise vendor management, including performance evaluation and ongoing monitoring of OSPs • To review and implement general controls & contingency plans • To manage centralized invoice processing of OSPs • To maintain monthly expense monitoring (budget compliance) • To coordinate on matters related to the functions, including audit, legal and grievance handling etc. • To assist the Divisional Head in reviewing and updating the Outsourcing Policy, including the associated Standard Operating Procedures (SOPs) and guidelines • To maintain relevant database related to the function • To perform any other assignment as assigned by the supervisor(s)
	Assessment Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
	Employment Type	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.