

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Operations** based in **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

<b>01</b>	<b>Position / Job Title</b>	<b>Officer – SWIFT Operations (OG-II / OG-I)</b>
	<b>Reporting to</b>	Unit Head – SWIFT Operations
	<b>Educational / Professional Qualification</b>	<ul style="list-style-type: none"> <li>Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC of Pakistan</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>Minimum 03 years of experience in banking and / or financial institution, out of which atleast 01 year of experience in Centralized Swift Operations</li> </ul>
	<b>Other Skills / Expertise / Knowledge Required</b>	<ul style="list-style-type: none"> <li>Expertise in SWIFT Messages creation, verification and authorization in both the legacy MT formats and ISO formats</li> <li>Acceptable knowledge of the SBP FE Manual guidelines on cross border remittances</li> <li>Familiar with all the components of SWIFT Alliance Access</li> </ul>
	<b>Outline of Main Duties / Responsibilities</b>	<ul style="list-style-type: none"> <li>To ensure and supervise that all the messages creation requests received from the Islamabad region AD Branches are being routed on time without any anomalies after appropriately checking the financial entries and posting of FET after customer account debit</li> <li>To be able to handle the messages creation in ISO 20022 formats effective November 2025 and must be well versed in the ISO 20022 messages creation scope</li> <li>To supervise inward messages printed in SWIFT Center Islamabad are being disseminated to relevant AD Branches with proper record retention and MIS</li> <li>To keep records against all processed messages at SWIFT Center Islamabad</li> <li>To coordinate with SWIFT Center Karachi for resolution of the queries raised by the internal audit and external audit team along with onsite field audit queries regarding activities of SWIFT Center Islamabad</li> <li>To manage MIS for all the Outward messages transmitted from SWIFT Center Islamabad with all mandatory fields of the SWIFT Messages</li> <li>To be responsible for the reconciliation of the messages and coordinate with the Sanctions advisory team at Head Office if any RFI generated for outward messages processed from SWIFT Center Islamabad</li> <li>To be able to supervise the SWIFT Messages after analysis from the regulatory perspective and as per F.E manual guidelines</li> <li>To perform any other assignments as assigned by the supervisor(s)</li> </ul>
	<b>Assessment Test / Interview(s)</b>	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
	<b>Employment Type</b>	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s policy / rules.

Interested candidates may visit the website [www.sidathyder.com.pk/careers](http://www.sidathyder.com.pk/careers) and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

**National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.**