

Director – Mobility & Vehicles
Job Description and Eligibility Criteria

Position Name: Director Mobility & Vehicles

Position Grade: NPG-1

Directorate: Technical

Location: Islamabad

Key Responsibilities

- Responsible for the development and implementation of the energy efficiency and conservation goals, objectives and priorities, including establishing work plans, monitoring progress and managing energy efficiency and conservation initiatives.
- Directs and participates in the development of short and long-range programs and operational plans for electrical vehicles; monitors progress in fulfilling goals and objectives.
- Meaningfully participates in setting the strategic direction of the organization and planning long or short-term objectives. Participates as member of technical teams working with senior management to collaboratively and appropriately implement electric vehicle projects.
- Serves as a liaison between NEECA and the community, business leaders, media and the other different agencies of the government.
- Assures that proper public outreach is conducted as part of transportation & mobility projects and programs that impact area business and residents.
- Responsible for developing and administrating recommended budget, with minimal restrictions or prescribed parameters; takes the lead on establishing and monitoring against the department budget, including reporting and related accounting functions.
- Ensures programs and projects remain within expected costs and evaluates proposed projects and programs and assists in establishing priorities in conjunction with budgets. Carry out assessment of yearly energy saving data submitted by DCs to calculate the estimated energy savings.
- Provide technical support for development and implementation of energy efficient vehicles.
- Provide support in development and revision of the Pakistan Energy Labeling Scheme for different appliances including EVs and Charging Stations
- Conduct training sessions for lab professionals, manufacturers, retailers, dealers, distributors, procurement agencies, etc.
- Responsible for developing a Scheme for Establishing NEECA Vehicles Instrumented Tune up Centers.
- Participate in all negotiations with the external stakeholders regarding establishment of any technical facility like Center of Excellence for Energy Efficiency etc.
- Prepare and facilitate in developing Surveillance and Inspection plan.
- Assist in procurement of equipment through preparation of technical specifications, tender documents and evaluation of technical proposals.
- Develop Concept Papers, Study Reports, Seminar/Workshop Reports, and Technical Reports for Pilot Projects/feasibilities.
- Preparation of technical contents for media related leaflets, brochures, awareness, and outreach material etc.
- Responsible for the establishment of procedures for surveys, surveillance, monitoring, inspection and audits to prevent inefficient use of energy resources and recommend implementation of specific energy conservation measures.
- Any other relevant duties and tasks as assigned.

Qualification and Experience

- Master's Degree in Engineering (Electrical, Mechanical, Thermal, Power, Energy or any related discipline) from HEC recognized University. Minimum 10 years of post-qualification recognized and verifiable professional experience.

OR

- Bachelor Degree in Engineering (Electrical, Mechanical, Thermal, Power, Energy) from HEC recognized university. Minimum 12 years of post-qualification recognized and verifiable professional experience.
- Maximum age of the candidate should not be more than 45 years on the date of advertisement of this position.
