



## Chief Corporate Affairs Officer

| Job Descriptions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |          |                   |
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| Job title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Chief Corporate Affairs Officer (CCA) | Function | Corporate Affairs |
| Reporting line                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Managing Director                     |          |                   |
| Job Objective                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       |          |                   |
| The Chief Corporate Affairs Officer (CCA) shall lead NGC’s external stakeholder engagement, corporate reputation management, ESG, and internal corporate governance compliance through integrated corporate affairs leadership. The role ensures a cohesive and credible corporate presence through effective government and stakeholder relations, strategic communications, and robust compliance oversight, supporting NGC’s mandate as a national transmission utility.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |          |                   |
| Job Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |          |                   |
| Organizational                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                       |          |                   |
| <ul style="list-style-type: none"><li>• Develop and execute an integrated corporate affairs strategy aligned with NGC’s strategic objectives and public-sector mandate.</li><li>• Lead NGC’s relationships with government entities, monitor legislative developments and advise on policy implications for transmission operations.</li><li>• Lead and coordinate external stakeholder relations, corporate communications &amp; media relations, ensuring effective crisis communications when required.</li><li>• Lead community engagement and public consultation process for transmission projects ensuring social license to operate (ESG).</li><li>• Oversee corporate governance compliance, ensuring adherence to internal policies, procedures &amp; SOPs; managing internal inquiries &amp; investigations as required.</li><li>• Protect and enhance NGC’s corporate reputation through consistent, transparent and strategic stakeholder engagement across all external bodies.</li></ul> |                                       |          |                   |
| Leadership                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                       |          |                   |
| <ul style="list-style-type: none"><li>• Ensure availability of appropriately skilled resources across government and external stakeholder relations, communications, ESG, and compliance functions.</li><li>• Ensure effective performance management of corporate affairs function in coordination with the Chief People &amp; Culture function.</li><li>• Provide recommendations on promotions, succession planning, and capability development for key corporate affairs roles.</li><li>• Develop professional development plans to strengthen stakeholder engagement, and compliance capabilities.</li><li>• Review and assure quality of all outputs related to communications, compliance reviews, and investigations.</li></ul>                                                                                                                                                                                                                                                                 |                                       |          |                   |
| Functional                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                       |          |                   |
| <ul style="list-style-type: none"><li>• Lead government liaison, parliamentary engagement, and policy monitoring activities, advising senior management on regulatory and policy implications.</li><li>• Manage all corporate communications and media relations, including crisis communications, public statements, and brand management.</li><li>• Lead community engagement and public consultation for transmission projects, ensuring social licenses to operate and minimizing reputational risk.</li><li>• Oversee corporate governance compliance, tracking adherence to policies, procedures, and delegated authorities.</li><li>• Manage internal investigations, inquiries, and compliance breaches, ensuring fairness, confidentiality, and timely resolution.</li></ul>                                                                                                                                                                                                                   |                                       |          |                   |
| Key Performance Metrics                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |          |                   |
| 1. Major Government or Stakeholder Escalations (No.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |          |                   |
| 2. Media & Reputational Incidents (No.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |          |                   |



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| 3. Crisis Communication Response Time (Hours)                                                                                                                                                                                                                                                                                                                                                                                               |
| 4. Corporate Governance Compliance Violations Identified (No.)                                                                                                                                                                                                                                                                                                                                                                              |
| 5. Internal Investigations Closed Within Target Timelines (%)                                                                                                                                                                                                                                                                                                                                                                               |
| 6. Corporate Reputation / Stakeholder Confidence Index                                                                                                                                                                                                                                                                                                                                                                                      |
| 7. Impact of strategic ESG initiatives                                                                                                                                                                                                                                                                                                                                                                                                      |
| Key Competencies: Strategic leadership and enterprise mindset, Strong understanding of corporate governance, regulatory environments, and public policy, Expertise in media relations, brand and reputation management, Ability to align corporate affairs strategy with business objectives and risk management, High-level writing, briefing, and spokesperson capabilities, Strong stakeholder engagement and coalition-building skills. |