

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Audit and Inspection** based at **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Wing Head – SBP Validation and Internal Audit Reports Compliance (VP)
	Reporting to	Divisional Head – Operations Audit & Regulatory Coordination
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having Master’s degree and / or any other relevant professional qualification or certifications such as ACA / ACCA / CFA / CIA, etc. in the respective field will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 08 years of banking experience, out of which 03 years in Operations and / or Audit and / or Finance and / or Compliance
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Well conversant with internal audit practices and relevant regulatory guidelines • Good understanding of business communication, presentation and analytical skills • Ability to work under timelines and pressure situations • Proficient in use of Microsoft Office and Visio, SAP and Core Banking Application • Ability to work in a fast paced and deadline driven environment with consistent and quality output
	Outline of Main Duties / Responsibilities	<p>Coordination with State Bank of Pakistan (SBP):</p> <ul style="list-style-type: none"> • SBP Inspection Coordination: Manage the coordination of inspections conducted by the State Bank of Pakistan (SBP) for the Audit & Inspection Group (A&IG) • Observation Responses: Coordinate and respond to all observations from SBP regarding A&IG • Observation Review and Validation: Review and validate SBP observations, focusing on both para-wise and significant issues related to the Bank’s operations • Internal Coordination: Coordinate with all Divisional Heads of A&IG to ensure validation of SBP observations within the stipulated time • Monthly Reporting: Finalize monthly reporting of SBP observations with the Compliance Group for sign-off by the Chief Internal Auditor • Quarterly Status Updates: Submit a consolidated quarterly status update of SBP observations to the Compliance Group <p>Interaction with External Entities:</p> <ul style="list-style-type: none"> • External Auditors: Handle all deliverables and reports of A&IG with external auditors • Law Enforcement Agencies: Act as the focal person/coordinator of A&IG for all law enforcement agencies • Regulatory Findings Validation: Coordinate and ensure validation of identified regulatory findings <p>Compliance of Internal Audit Reports:</p>

	<ul style="list-style-type: none"> • Auditee Management Coordination: Manage coordination with auditee management for fortnightly follow-up on Corrective Action Plan (CAP) implementation status of internal audit reports • Observation Review and Validation: Review and validate complied issues for Design Effectiveness and Operating Effectiveness as per Internal Audit Manual • Quarterly Status Updates: Submit a consolidated quarterly compliance status update to the Group Chief A&IG and Board Audit Committee (BAC) <p>Status Updates and Presentations:</p> <ul style="list-style-type: none"> • Regulatory Issues: Prepare status updates/presentations of regulatory issues for the Group Chief A&IG and BAC • Regulatory and Operational Verifications: Manage regulatory and other verifications related to the Bank's operations including but not limited to G-MSS, PMKJ-YES, PMYBL, CLIS/LISB, Duty Draw Backs, Unclaimed deposit, etc. • Safe Keeping of Records: Ensure the safe keeping of all records <p>Miscellaneous:</p> <ul style="list-style-type: none"> • SBP Validation System: Coordinate with A&IG for validation of complied SBP observations, update the SBP validation system, and convey validation remarks to the process owners as per Internal Audit Manual • Risk Register/Issue MIS: Review and update the Risk Register and Issues related MIS on monthly basis for the review of the Group Chief A&IG, and for follow-up with auditee management • Additional Assignments: To perform any other assignment as assigned by the supervisor(s)
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Assessment Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's Policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.