

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Information Technology**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Unit Head – Systems Administration (Windows) (AVP / VP)
	Reporting to	Wing Head – Microsoft Administration & Systems Support
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Bachelor’s degree in IT / Computer Science / Engineering or equivalent and / or Graduation with a Master’s degree in IT / Computer Science or equivalent, from a local or international university / college / institute recognized by the HEC • Candidates having relevant certification(s) will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 06 years of experience in IT Infrastructure, out of which at least 02 years in a supervisory level in Microsoft Systems Administration and / or Active Directory and / or IT Infrastructure Operations, preferably in bank(s)
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Desire to work within a cohesive, high-performing and close-knit team • Passion to learn, grow, succeed and be challenged • Research and recommend innovation, and where possible automate the approaches for system administration tasks • Identify approaches that leverage our resources and provide economies of scale • Ability to work in a team and take lead in critical situations • Strong troubleshooting background in Microsoft Windows Server environment • Strong understanding of planning, designing and implementation of Microsoft Windows Servers infrastructure and Active Directory • Strong working knowledge of TCP / IP, DHCP, DNS, HTTP / HTTPS and LDAP and other protocols • Working knowledge on setup and configuration of native & 3rd party back-up management tools • Strong expertise and support experience with windows server roles • Basic scripting skills (PowerShell) • Strong understanding of cluster and high availability technologies and experience with virtualization technologies on Microsoft Hyper-V and VMware
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To administer large deployments of Active Directory Domain Infrastructure, IIS, Anti-virus filtering, and clustering • To plan, design, install, configure, and support / administration of Exchange (Exchange 2016 and higher), Active Directory, Windows Server (2016 and higher), SQL Server (2016 and higher) and SharePoint • To analyze technical problems and create solutions, involving the use of existing techniques or tools • To perform on-site technical support for Microsoft Windows Server infrastructure • To monitor Microsoft server performance, run routine server diagnostic tests, perform and monitor systems’ back-ups, and perform cluster failovers • To create and configure user accounts and domain policies in-line with the Bank's security policy • To enforce policies and procedures for maintaining the security, patching and integrity of the system and ensure that the systems are free of viruses / vulnerabilities and meet availability and disaster recovery requirements • To manage systems and infrastructure components for mission-critical computing environments installation and support the communications and collaboration systems under occasional guidance

	<ul style="list-style-type: none"> • To provide support services for systems administration, system-level storage management, performance tuning, monitoring and capacity planning • To ensure smooth operations and availability of messaging infrastructure of the Bank • To plan and execute the capacity planning of hardware / software licenses as per the growth of Infrastructure • To keep in touch with new technologies and trends in the market • To have knowledge about updates in order to bring improvement in Microsoft operations • To comply with the infrastructure with standards and project / operational requirements • To manage the vendor SOPS, SLAs and renewals on timely manner • To provide support as per request from various constituencies • To coordinate and communicate with team and impacted constituencies • To perform any other assignment as assigned by the supervisor(s)
Place of Posting	Karachi
Assessment Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
Employment Type	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's policy / rules.

Interested candidates may visit the website **www.sidathyder.com.pk/careers** and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.