

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Information Technology** based in **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

<b>02</b>	<b>Position / Job Title</b>	<b>Unit Head – BackOffice Applications Operations (AVP / VP)</b>
	<b>Reporting to</b>	Wing Head – Allied Applications Operations & Support
	<b>Educational / Professional Qualification</b>	<ul style="list-style-type: none"> <li>Minimum Bachelor’s degree in IT / Computer Science / Engineering or equivalent and / or Graduation with Master’s degree in IT / Computer Science or equivalent, from a local or international university / college / institute recognized by the HEC</li> <li>Candidates having relevant certification(s) will be preferred</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>Minimum 06 years of experience in the field of IT, out of which at least 03 years of experience in IT Business Applications Operations and / or Support, preferably in bank(s)</li> <li>Candidates having compliance / trade / treasury / reconciliation / remittances / ADC / name screening applications’ operations and technical support experience in banking / financial sector will be preferred</li> </ul>
	<b>Other Skills / Expertise / Knowledge Required</b>	<ul style="list-style-type: none"> <li>Ability to act as a bridge between application support and business operations</li> <li>Expertise in providing 1st level technical and operational support of IT application(s) at multiple platforms</li> <li>Hands-on experience in analyzing issues of EOD / Batch Processes / File Ingestion etc. and on other IT-operational activities</li> <li>Hands-on experience to manage applications operations support team, administratively and technically</li> <li>Ability to understand and write SQL scripts for data extractions and updation</li> <li>Good analytical skills to identify the root cause of business applications issues</li> <li>Good written and verbal communication skills and ability to work closely with the team and other relevant teams</li> </ul>
	<b>Outline of Main Duties / Responsibilities</b>	<ul style="list-style-type: none"> <li>To provide smooth operational support and execute associated tasks for Back-Office applications and interfaces, in close adherence to IT operations policies and SOPs</li> <li>To set KPIs, targets and duties of the team to provide smooth operational services and support</li> <li>To ensure that all assignments are performed as per schedule and the Bank’s procedures</li> <li>To ensure that the management is provided with regular updates on all issues / incidents along with their resolutions and to ensure investigations and resolution of incidents efficiently</li> <li>To engage team and proactively work in coordination with all stakeholders for collecting the data or requirement based on IS Audit observations, ensure compliance to the Audits</li> <li>To prepare user manuals, SOPs of Back-Office applications &amp; Interfaces regarding operational tasks, assignments and duties</li> <li>To participate in projects / CRs that are derived by Project Management team, as and when required</li> <li>To train, manage, monitor and support team, administratively and technically</li> <li>To perform any other assignment as assigned by the supervisor(s)</li> </ul>
	<b>Assessment Interview(s)</b>	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).

<b>Employment Type</b>	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's policy / rules.
------------------------	--

Interested candidates may visit the website **[www.sidathyder.com.pk/careers](http://www.sidathyder.com.pk/careers)** and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

**National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.**