

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Information Technology**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Systems Administrator (OG-II / OG-I)
	Reporting to	Unit Head – Systems Administration (Windows)
	Educational / Professional Qualification	- Minimum Bachelor’s degree in IT / Computer Science / Engineering or equivalent and / or Graduation with a Master’s degree in IT / Computer Science or equivalent from a local or international university / college / institute recognized by the HEC of Pakistan - Candidates having relevant certification(s) will be preferred
	Experience	Minimum 03 years of experience in Systems Administration, preferably in bank(s)
	Other Skills / Expertise / Knowledge Required	- Ability to work within a cohesive, high performing, closely knitted team - Excellent analytical, decision-making, problem-solving, team, and time management skills - Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint)
	Outline of Main Duties / Responsibilities	- To be able to manage the centralized endpoint security solution, including antivirus (AV), Endpoint Detection and Response (EDR), and Extended Detection and Response (XDR) systems - To be able to manage upgrades, migrations, maintenance, and patching activities related to all ongoing projects and assignments - To be able to manage and implement security standards, including encryption and security certificates - To be able to perform backup activities and conduct routine hardware and software audits to ensure compliance with standards, policies, and OEM configuration guidelines - To be able to monitor system performance and implement necessary changes for performance enhancement, ensuring maximum uptime and seamless service delivery from production systems - To be able to promptly escalate any procedural anomalies or suspicious activities in accordance with established procedures - To be able to implement, configure, and troubleshoot Windows Failover Clustering - To be able to maintain and manage virtualized environments - To be able to plan and implement changes related to SIEM solutions for integration and management - To be able to manage Active Directory, Exchange Server 2016/2019, user administration, and Microsoft 365 administration - To be able to manage Microsoft Windows Server 2012, 2016, and 2019, including Active Directory user management - To be able to manage day-to-day operations of SCCM, DNS, DHCP, and the Root CA server, as well as administer certificates installed on Windows-based applications - To be able to remediate vulnerabilities on Windows-based servers based on Vulnerability Assessment (VA) findings - To be able to troubleshoot hardware and software issues on servers and related devices, diagnose the root cause of incidents escalated by other teams, investigate where necessary, and provide appropriate solutions - To perform any other assignment as assigned by the supervisor(s)
	Place of Posting	Islamabad

Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
Employment Type	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's policy / rules.

Interested candidates may visit the website **www.sidathyder.com.pk/careers** and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.