

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Aitemaad Islamic Banking** based at **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Regional Executive - Internal Control (AVP / VP)
	Reporting to	Divisional Head - Internal Control OPG
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having Master’s degree and /or Islamic Banking certification or degree / diploma will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 08 years banking experience, out of which at least 03 years in implementing internal controls and compliance framework to ensure regulatory requirement and process integrity • Candidates having experience in internal control / compliance / audit would be preferred
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Exceptional leadership and team building skills • Well conversant with SBP Prudential Regulations • Knowledge of banking products, policies and procedures • Excellent verbal and written communication skills • Proficiency MS Office & databases • Sound knowledge of Islamic banking • Business development skills in accordance with market needs
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To implement internal controls and compliance framework in liaison with regional management team at the branches • To identify and rectify any internal control shortcomings in liaison with regional management team at the branches • To coordinate with branches for preparing corrective action plan (CAP) for rectification of diarized audit findings (DAFs) and its submissions to audit office for closure there off and subsequently submission of Clearance Certificate • To advise and assist branches within the region on implementing regulatory developments and other compliance issue or programs • To coordinate with different branches for provision of information required to report Prompt Exceptions STR, CTR, FATCA reporting and other regulatory noncompliance, if any • To review and supervise Account Opening, maintain liaison with CAPU-OPG • To serve as a Regional Risk Coordinators and to adopt best practices for operational risk mitigation in entire region, branches to mitigate fraud & forgery • To implement the development / changes in the operational procedures and involve the staff in learning and reviewing the new system and in suggesting improvements • To ensure effective internal controls including cost controls and expense review & management and also to achieve satisfactory audit ratings • To coordinate with SBP inspection / Internal & external Audit teams during their inspection and monitoring of rectification of SBP / Internal Audit observations raised in their inspection reports • To provide necessary support to Learning and Development Division in imparting trainings to regional employees related to internal controls, compliance requirements, AML/KYC, SBP rules and regulation

	<ul style="list-style-type: none"> • To be responsible for oversight and monitoring of branches within the region to ensure compliance with applicable policies and procedures including monitoring of effective DTR checking at Branches • To arrange BOCT of the selected branches under Region’s jurisdiction and ensure meticulous compliance of guidelines/ instructions of BOCT procedure manual • To ensure compliance of Banking Laws, regulations, Bank's instructions and SOP and records rectification of Audit irregularities and their non-recurrence • To be responsible for appropriate distribution of budget among branches and to provide justification for expenditure in excess of annual budgetary limit • To liaise with internal & regulatory bodies for responding to queries and rectification of irregularities or non-compliance reported (if any) • To review closed exception in COCC portal and take corrective measures • To monitor Off-Site and On-Site branches’ financial and regulatory controls • To conduct mandatory periodic branch visits in line with Head Office instructions followed by submission of visit reports • To ensure effective Shariah Compliance across branch network under Region • To ensure all processes are completed within the specified TAT • To maintain all files/ documentations and ensure comprehensive records maintenance related to Regional office internal control • To perform any other assignment as assigned by the supervisor(s)
--	---

Assessment Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s Policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.