

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Compliance** based at **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	LEA Coordination Officer (OG-III / OG-II)
	Reporting to	Unit Head - LEA Coordination
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from local or international university / college / institute recognized by the HEC • Candidates having Master’s degree and / or any other relevant professional certification(s) will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 02 years of banking experience out of which 1 year experience in the area of compliance and / or audit / internal controls and /or branch banking etc. • Having knowledge of LEA / AML Laws & Regulations will be given preference
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Sound knowledge of LEA / AML Laws & Regulations, compliance etc. in the banking sector • Basic computer skills preferably MS Office & Power BI tools • Basic knowledge of Banking Products or operations • Good interpersonal and communication skills
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To perform the search of account through unique numbers (CNIC, NTN, entity etc.) in Bank's data base i.e MIS Portal as per instructions of unit Head LEAs • To share the identified accounts / information with ITG, Head Office for counter verification through the Bank’s databases to ensure accuracy and completeness of record • To forward the details, information of identified accounts with Bank’s focal persons in Regional Offices / Head office for onward submission of record to the LEAs • To have correspondence with Regions / field offices for all activities / information asked by the LEAs, enabling active follow-up & timely response to the LEAs • To maintain LEAs MIS along-with unit Head • To keep proper record related to all assigned tasks • To perform any other assignment as assigned by the supervisor(s)

Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s Policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.