

Assistant Manager (Tech)/ Jr. Engineer

Sr. No.	Nomenclature of Post	Equivalent to BPS	Job Specification (Qualification & Experience for initial Induction)	Job Descriptions (JDs)
1	Assistant Manager (Tech)/ Jr. Engineer	17	<p>Qualification:</p> <ul style="list-style-type: none"> B.E/ B.Sc. Electrical/Mechanical Engineering in 1st Division from any HEC recognized University registred with Pakistan Engineering Council (PEC). <p>Experience:</p> <ul style="list-style-type: none"> 02 year post qualification relevant experience. Computer Literacy is mandatory. <p>Age Requirements:</p> <ul style="list-style-type: none"> Maximum age 35 years 	<p>Assistant Manager (Tech) report to the Manager (Tech) and shall be responsible for:</p> <ul style="list-style-type: none"> Support the efficient and safe operation of the plant by assisting in technical analysis, shortening process optimization, documentation and coordinating with O&M teams. Technical monitoring & Performance Analysis Coordinate with Operation & Maintenance teams Documentation & Reporting Project support & upgrade Compliance & safety Technical liaison Performance Monitoring: Tracking procurement activities, analyzing data, and preparing reports for management review. Tendering and Evaluation: Assisting in the preparation and management of tenders, including pre-qualification, RFQs, and bid evaluations.