

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Operations** based in **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Internal Controls Analyst (OG-III / OG-II)
	Reporting to	Unit Head - Controls Assessment and Monitoring / Unit Head - Internal Controls Islamic Banking
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having a Master’s degree and / or relevant certification(s) will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 02 years of banking experience in Internal Controls / Recon / Compliance / Audit / Risk Management
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Basic understanding of relevant laws, standards, regulatory requirements and bank’s policies / procedures • Proficient in MS Office suite (Outlook, Excel, Word, PowerPoint) • Detail-oriented with a strong sense of ethics and integrity • Good analytical and critical thinking skills
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To assist in preparation of testing schedule of each region on timely basis • To assist in timely sharing of testing schedule with respective Regional Executives – Internal Controls • To assist in periodical review and updation of internal controls checklist • To ensure that the database of testing results is centrally maintained as per basic structure of checklist • To investigate the root causes of control failures • To assist team for corrective action plans regarding thematic root causes • To assist in ascertaining the design level flaws in Bank’s processes by looking for patterns in root causes • To maintain MIS of escalation, raised as per escalation matrix • To assist in validation of the corrective / remediation plans for its action ability and efficacy • To perform any other assignment as assigned by the supervisor(s)
	Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
	Employment Type	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.