

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Legal**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Head of Recovery and General Litigation (VP / SVP)
	Reporting to	Head of Legal
	Educational / Professional Qualification	• Minimum LLB or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having Master’s degree and / or any other relevant professional certification(s) will be preferred
	Experience	• Minimum 10 years of banking experience out of which 08 years in recovery litigation and / or collections • Candidates having experience in public sector and / or large scale organizations will be preferred
	Other Skills / Expertise / Knowledge Required	• Strong understanding of the legal framework surrounding recovery suits, including relevant laws, regulations and procedures • Ability to navigate complex challenges effectively, take decisions under critical and high pressure situations • Demonstrate proficiency in communication, coordination, and leadership
	Outline of Main Duties / Responsibilities	• To develop and execute a detailed plan for expediting the recovery process across Pakistan • To identify key areas of focus, such as high-value accounts or regions with the highest potential for recovery, and allocate resources accordingly • To foster strong communication and collaboration among members of the litigation team to ensure a unified approach towards recovery efforts. Conduct regular meetings and provide updates to share progress, discuss challenges and brainstorm solutions collectively • To conduct field visits for swift recovery. Organize visits to different regions across Pakistan to assess the progress of recovery efforts, identify any bottlenecks or challenges faced by the team on ground and provide necessary support and guidance • To oversee the Pan Pakistan litigation recovery team effectively by providing clear direction, setting achievable targets and offering continuous support and motivation. Ensure that roles and responsibilities are clearly defined, and resources are optimally utilized • To maintain comprehensive MIS to track the progress of recovery efforts, analyze data and generate insights for informed decision-making. Regularly update and maintain systems to ensure accuracy and relevance • To provide timely assistance to Head of Legal. Prioritize and respond promptly to any assignments or requests for assistance from the Head of Legal. Collaborate closely with the legal leadership to support their initiatives and contribute effectively to achieving departmental objectives • To provide necessary training and resources to the team to enhance their expertise in navigating the litigation process effectively • To perform any other assignment as assigned by the supervisor(s)

	Place of Posting	Islamabad
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Assessment Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's Policy / rules.

Interested candidates may visit the website **www.sidathyder.com.pk/careers** and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.