

General Manager (Strategic Business Unit-Balochistan)

Job Summary:

To ensure safe, secure, continuous and efficient operations of the Distribution Network of the Strategic Business Unit (SBU). To ensure optimum utilization of resources and provide uninterrupted gas supply to domestic, commercial and industrial consumers. To ensure that all SBU activities while complying with all applicable policies, procedures, laws, rules, regulatory guidelines and relevant professional codes.

Core Duties

- To implement management policies for efficient and secure operations of Distribution Network (Operations & Maintenance) and Distribution Development
- To ensure smoothness in distribution operation, maintenance, construction (pipeline laying), underground leak rectification throughout distribution network
- To manage the pipeline network of various diameters according to the required pressures for different consumers
- To plan and ensure minimum UFG losses throughout the SBU network
- To do strategic planning and Load Management of gas during shortage periods
- To monitor the sales activity in the SBU in order to meet the given targets for new connections; Domestic, Commercial and Industrial
- To ensure and monitor monthly joint meter calibration between Transmission and Distribution meters
- To plan and implement the expansion of existing distribution network to expand the consumer base of the SBU.
- To closely monitor the recoveries from the defaulters in the SBU.
- To review the status of Cathodic Protection of the distribution network
- To enforce the HSE policy of the Company in the distribution department
- To make strategic plans for combating crisis and unforeseen changes in operational scenarios.
- To ensure succession planning by identifying, developing and maintaining pool of successors for key positions within the division / department.
- Foster and encourage continuous learning and development culture and encourage continuous education at all levels within the division / department.

Financial

- To prepare the Revenue and Capital Budgets of the SBU

- To implement/monitor the approved budgets of the SBU
- To prepare the cost estimates for new proposals
- To control costs of the projects undertaken on 100% cost recovery basis
- To arrange approval of Management Sanctions and Procurement Budget from the management
- To act as the signatory on all cheque payments made by the SBU
- To authorize all contractual payments on behalf of the SBU

Administrative

- To oversee/manage the smooth and coordinated functioning of all sections of the SBU.
- To coordinate meetings with higher management, Projects, Transmission and UFG departments regarding Distribution issues
- To manage, motivate and train the executives and staff
- To develop/improve the SOPs for all sections of the SBU office
- To deal with transfer cases of the executives and staff of the SBU
- To supervise the hiring of contract and casual labour
- To attend inter-departmental meetings with HODs/GMs/RMs/In charges
- To handle routine and specific correspondence
- General administration of SBU Regional and Sub-Region offices

Strategic

- To act as the custodian of SBU's distribution network and ensure smooth and efficient supply of gas to all types of consumers

Education & Experience Requirements

Engineering Graduate, preferably Mechanical Engineer, with at least 14 years of post-qualification experience including 4 years' experience in Oil & Gas sector, preferably in downstream.

Knowledge & Skill Requirements

- Must have an in depth knowledge of the working of the different departments of the company, including transmission, metering and pipelines
- Must have an in-depth knowledge of the regulatory environment governing the gas industry
- The candidate should possess strong leadership, planning and analytical skills
- Ability to manage resources optimally
- Ability to develop and deliver presentations
- Work requires professional written and verbal communication and interpersonal skills
- Ability to communicate and interact with officials/regulators at all levels

Travel & Physical Requirements

- Work requires extensive travelling throughout the country
- Work requires special security, health and safety measures