

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Risk Management**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Field Collection Officer (OG - III / OG - II)
	Reporting to	Unit Head - Collections & Recovery - Retail and Program Lending Division
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university/college/institute recognized by HEC of Pakistan
	Experience	<ul style="list-style-type: none"> • Minimum 02 years of experience of collections in consumer and/or retail banking in a commercial bank
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Sound negotiation Skills • Good product knowledge • Be able to effectively handle delinquent customers • Basic knowledge of MS Office • Goal oriented, result driven with ability to prioritize and accomplish task with deadlines • Awareness/Conversant with relevant regulations and procedures
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To visit customers at their provided residential, business, and other locations. • To monitor and support collection activities to achieve assigned recovery targets. • To assign and coordinate field visits for borrowers and references. • To provide timely updates on delinquent accounts to the Collection Manager. • To prepare and maintain visit/call reports and customer database for review by management. • To coordinate asset repossession with relevant agencies, where applicable. • To ensure timely resolution of overdue accounts to reduce delinquency. • To plan and execute weekly/fortnightly/monthly field visits. • To ensure compliance with SOPs and organizational policies. • To perform any other assignment as assigned by the supervisor(s)
	Place of posting	Hyderabad

Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s Policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.

