

Officers:

1	Executive-II (Security)	13	<p><u>Qualification</u></p> <ul style="list-style-type: none">• F/A/ F.SC/ Intermediate with 60% marks knowledge of current PC operating system with typing speed 40 per minute on PC. <p>Maximum age limit: 30 years.</p>	<p>Executive-II shall report to Manager (Security) and be responsible to:</p> <ul style="list-style-type: none">• Assist the Manager (Security) in maintenance of Security personnel all activities,• Maintain proper office and services record• Maintain Master File• Type the cases assigned by Manager (Security)• Any other work assigned by the In-charge.
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