

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional for the following position in the area of **Logistics, Communications & Marketing**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

03	Position / Job Title	Departmental Head - Mechanical (AVP / VP)
	Reporting to	Wing Head - Engineering
	Educational / Professional Qualification	• Minimum B.E. and / or B.Tech. (Mechanical) from a local or international university / college / institute recognized by the HEC • Candidates having a Master’s degree and / or relevant certification(s) would be preferred
	Experience	• Minimum 06 years of experience in the relevant field • Candidates having work experience in banking and / or financial sector, would be preferred
	Other Skills / Expertise / Knowledge Required	• Good working knowledge in project estimation, billing, and execution • Ability to do multitasking with cross-functional teams • Excellent written and verbal communication skills • Good analytical and problem-solving skills with strong business acumen • Ability to work and manage time effectively and efficiently • Proficient in MS Office suite (Outlook, Excel, Word and PowerPoint)
	Outline of Main Duties / Responsibilities	• To review and submit request for proposals of mechanical work and equipment for repairing / maintenance, renovation and construction works / projects • To lead and guide the Mechanical Department Team for all assigned works / projects / targets • To ensure that the project budgets and time-lines are strictly followed • To monitor procurement / bidding process of electrical work and compliance of the processes with Bank's guidelines and PPRA rules • To ensure timely delivery / completion of projects as per scope and specification of services, equipment & material pertaining to Electrical Department • To monitor and assess operations and maintenance services for lifts, heating, ventilation, and air conditioning plants etc. in various offices and branches • To oversee timely verification of vendors invoices / payments for mechanical work • To coordinate and communicate with other Engineering departments / teams as well as users for resolution of mechanical related issues at Head Office / Regional Offices / Branches • To perform any other assignment as assigned by the supervisor(s)
	Place of Posting	Karachi
Assessment Interview(s)		Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
Employment Type		The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.