

Sr. Accountant (Corporate Finance)

Duties and Responsibilities:

- Processing and accounting of sales revenue and recoveries.
- Generation and monitoring of receivable aging schedule
- Verification of exchange rate variation on sales revenue as per relevant agreement e.g. GSA/COSA etc. and reporting thereof
- Reconciliation of production with invoice.
- Preparation of working for reconciliation with Customers and resolution of old outstanding amounts.
- Preparation and filing of withholding tax return
- Collection, verification and processing of sales tax invoices
- Coordination with tax consultants and authorities
- Filing of sales tax return
- Petty cash payments
- Royalty processing and payment.

Minimum Qualifications:

- Partly Qualified (Finalist) from recognized body of professional accountants or 16 years of education with Bachelors/ Master's degree in Finance / Accounting from a university recognized by the HEC.

Minimum Experience:

Four (04) years' experience in finance & accounting domain in local and multinational organizations of repute.

Required Skills:

- Continuing Stakeholder Relationship Management
- Agile Decision-Making Ability
- Effective communication skills, both verbal and written.
- Strong capability in strategic thinking, problem solving and organizational management. Ability to use own initiatives and be self-motivated.
- Financial Modelling
- Well conversant with IFRS
- Financial Reporting, knowledge of relevant laws & Compliance.

□ Knowledge of Systems, Policies & Procedures. Knowledge of Microsoft Office

Maximum Age:

□ 40 years